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Charitable Registration No. 134898782RR0001

March 11, 2020

Re: COVID-19

To the parents/advocates of the people we support at Parents for Community Living (PCL);

Parents for Community Living has been monitoring developments pertaining to COVID-19. As you may be aware COVID-19 has now been declared a pandemic. As an organization that works in the vulnerable sector, the safety and well-being of the people we support and our staff team is of utmost importance. Please be assured that PCL is working to be as prepared as we can be. Your family is our family.

Parents for Community Living has implemented the following:

- Staff and individuals attending day programs/respite will be asked to stay home if they are sick or are likely to become sick.
- Staff and family members of people supported are asked to not visit homes if they are sick or have been exposed to someone who is sick and to let the immediate supervisor know if they, or a close contact, have recently travelled.
- Staff and people supported have been educated on practicing proper handwashing techniques and germ spread prevention.
- Homes and day program facilities are being continually cleaned and sanitized
- Staff at the homes have personal protective equipment to ensure the safety of staff and the individuals supported.
- The Senior Management Team has reviewed and updated our Pandemic Policy
- Homes have emergency kits as well as required medication

At this time, Public Health advises the following steps to be followed by residents of Waterloo Region:

- Wash your hands often with warm water and soap or an alcohol-based hand sanitizer
- Avoid contact with people who are sick
- Stay home when you are sick
- Sneeze and cough into your sleeve
- Avoid touching your eyes, nose, and mouth

In the event that COVID-19 begins to spread in the community changes in programming may be necessary including reductions in community-based activities. Parents for Community Living will continue to monitor the COVID-19 situation and make adjustments as needed to ensure the safety of your loved ones and our employees. In the meantime, let's all work together to keep the community safe by following the above guidelines.

For updates, please monitor Parents for Community Living's social media accounts for information.

(Facebook, Instagram and Twitter)

Katherine Loveys

Executive Director, Parents for Community Living