



30 Dupont St. E. Unit #102, Waterloo, Ontario N2J 2G9
Tel: 519-742-5849 Fax: 519-742-1060 www.pclkw.org

Charitable Registration No. 134898782RR0001

To the Staff, students and volunteers of Parents for Community Living (PCL):

Parents for community Living continues to monitor developments pertaining to COVID-19. As an organization that works in the vulnerable sector, the safety and wellbeing of the people we support and our staff team is our number one priority. As your employer we are taking steps to ensure you are safe and informed as information becomes available.

In order to reduce the potential spread of illness we are increasing precautions as recommended by our government and public health professionals. Effective Monday, March 16, 2020 we will be taking the following precautions:

- We will be suspending our day program operations at CORE and St Charles for three weeks as of Monday March 16
- We will be suspending respite services for three weeks commencing Friday March 20
- We are suspending all external student placements providing direct support in our homes from colleges/universities for 3 weeks
- Our Manager of Communications, Angela Murdoch, will be updating our website as soon as possible to provide a COVID-19 page for information staff and families can refer to
- We have developed home to home 'buddy' systems in the event a home has an outbreak to resource for food/supplies etc
 - Blueridge-Westheights
 - Casey-Evelyn
 - Crimson-Forestlawn
 - Stanwood-Pastern Trail
 - Monarch-Malabar
 - St. Charles- Day Program
- All of our homes have gowns, masks, gloves, disinfectant and an emergency supply of food and sufficient medication for at least two weeks.

We are assessing risk for each of our homes and the circles of support to determine if any have traveled to high risk destinations in the recent past or presently and we will address any issues according to public health recommendations.

We thank you for your understanding of these changes and precautions and will keep you informed of any changes as information comes available. If you have any questions, please contact your direct supervisor.

Kathy Loveys

Executive Director, Parents for Community Living